



BOARD AGENDA ITEM:

4.1–Regular Meeting Minutes

DATE:

September 12, 2017

REGULAR MEETING MINUTES

Tuesday, August 8, 2017

Hood River Indian Creek Campus, Class Room 1.310

ATTENDANCE:

Board of Education:

Charlotte Arnold
Dana A Campbell
Lee Fairchild
Sarah Segal
Kim Morgan

Stu Watson

Dr. Kevin McCabe

Staff and Representatives:

Bill Bohn
Lori Ufford
Eric Studebaker

Dr. Frank Toda

Susan Lewis

Tiffany Prince

Courtney Judah

Dan Spatz

Jim Austin

1.0 CALL WORK SESSION TO ORDER

Stu Watson called the work session meeting to order 5:04 pm.

2.0 RET -> EMTECH TRANSITION UPDATE

Chair Watson welcomed CGCC Professor James Pytel to share with the Board about the transitioning of the Renewable Energy Technology program into the Electro-Mechanical Technology (EM-Tech) program. Professor Pytel says it is not necessarily changing the focus but more of a redesign to fight the regional demands and to stay flexible in the desire to offer technical skills with an array of specialized options. Currently they are transitioning content to online lectures with weekly recitation and hands on labs/workshop structure per an Advanced Technological Education grant from the National Science Foundation and piloting a UAS class in the summer of 2017 and spring 2018. With ongoing efforts and course development they are projecting an increased enrollment with graduates finding work in numerous career fields.

3.0 ADJOURN

The work session adjourned at 6:00 pm.

1.0 CALL REGULAR MEETING TO ORDER

Stu Watson called the meeting to order at 6:06 pm.

2.0 WELCOME AND INTRODUCTIONS

3.0 EXECUTIVE SESSION – 192.660(2)(f)

The Board of Education entered Executive Session at 6:08pm for the purpose of reviewing records that are exempt from disclosure by law, including written advice from an attorney. The Board adjourned Executive Session at 6:51pm.

4.0 PUBLIC COMMENT

5.0 APPROVAL OF MINUTES

5.1 Regular Minutes – July 11, 2017

MOTION #1 – APPROVED

Director Arnold moved to **approve the full minutes and amendments.** Director Fairchild seconded. Motion passed unanimously.

5.0 Work Session Minutes – July 25, 2017

MOTION #2 – APPROVED

Director McCabe moved to **approve the Work Session minutes.** Director Campbell seconded. Motion passed unanimously.

6.0 REPORT ITEMS

6.1 Foundation Report

Director Segal said she would have an update next month and Director Arnold provided highlights from the annual Foundation “Founder’s Cup” golf tournament.

6.2 Operations Update

President Toda handed out his Operational Update and the Financial Update document. He made note that at this time the college and business office are working on the closeout audit for fiscal year 2016-17, the allocation and review of the new 2017-18 fiscal year, and numerous other activities related to the college work plan and goals. These activities include: business and financial continuity, keeping up with the changing environment and demand for skilled workforce training and ensuring educational transfer, resolving organizational challenges caused by shortfalls in critical skills, completion of internal reviews and work to meet the 2020 accreditation visit, and successfully transitioning to a new enterprise recourse planning system to replace the failing “Roguenet” system.

Dr. Toda stressed the importance of continuing focus on supporting revenue generation and expenditures, financial credibility, accreditation, administrative rules and procedure development to all personnel, professional development, and commitment to the CGCC mission goals.

6.3 Monthly Financial Update

See item 6.2.

6.4 Marketing and Community Outreach Update

Dan Spatz, Community Outreach Coordinator, reviewed the updates to his marketing campaign. Dan communicated the significance of creating and maintaining brand awareness and consistent messaging when speaking about the college publically. He gave an update about the CampusCurrents e-newsletter and Key Communicators distribution. Dan then spoke to the need to frequently update the college social media accounts and also asked the board to participate in the ongoing college radio spots in September and October.

6.5 Treaty Oak Regional Skills Center

Lori Ufford, Chief Academic Officer, and Dan Spatz distributed slides for their presentation that corresponded with materials that were previously distributed in order to seek guidance from the Board on whether to continue their data collection or not. Their presentation included the background of the project from the funding allocation and requirements from the Oregon Legislature and a proposed project scope. The Treaty Oak Regional Skills Center would have an emphasis on high school dual credit and college level career technical education. The programming would reflect community need and contextual learning while creating connections to internships and apprenticeships. Lori and Dan also covered a potential funding match strategy for the Article IX-G and a draft timeline.

MOTION #3 – APPROVED

Director Fairchild moved to **have college leadership explore the skill training needs in the area and define to the degree necessary for the type of facilities needed.** Director Arnold seconded. Motion passed unanimously.

6.6 Director's Reports

Directors each shared the variety of commitments they have community wide and their individual contribution of spreading college awareness and community outreach as a representative of the college.

6.7 Other

7.0 BUSINESS ITEMS

7.1 RogueNet Contract Renewal

Tiffany Prince, Assistant to the President and Board of Education, went over the RogueNet Memo reminding the Board that this contract renewal is a yearly board action per college policies regarding contracts above a certain dollar figure.

MOTION #4 – APPROVED

Director McCabe moved to **accept the RogueNet Contract Renewal recommendation as presented.** Director Fairchild seconded. Motion passed unanimously.

7.2 Other

8.0 PUBLIC COMMENT

9.0 CRITICAL DATES

Dr. Toda reviewed the critical dates with the Board.

10.0 ADJOURN

The meeting was adjourned at 8:43 pm.

As recorded by Tiffany Prince,
Administrative Assistant to the President and Board of Education